



Bajkul Milani Mahavidyalaya

[Govt. Sponsored]

Estd.- 1964

P.O. : Kismat Bajkul ● Dist. : Purba Medinipur ● Pin Code No.- 721655

Fax : 03220-274-291, Web : www.bajkulcollege.org

E-mail : bajkul_college@rediffmail.com

NOTICE

Notification to the HODs / Teachers regarding commencement of Online Classes of UG 1st semester, 2020-21

All Heads/Coordinators of the concerned departments are hereby informed that, as per University Circulation, online classes of UG (B.A/B. Sc.) 1st Semester including B. Sc. Major - 2020-21 has been started on and from 16/12/2020.

In this regard, all HODs / Coordinators are requested for **distributing the syllabus of B.A. / B. Sc. Hons., General and Major (for 1st Semester)** to your concerned faculty members discussing with them and prepare the class routine of 1st semester along with 3rd & 5th Semester (Hons & Major only) within 19/12/2020 as per following. The full phases Online Classes and supplying of the study materials for the students of 1st Semester (Hons, General and Major) along with 3rd & 5th semesters will be continued on and from 21/12/2020 by using Google Meet App till further notification. It is also notified that the syllabus copy and routine must be provided to the students and another copy of the same must be sent to the college mail: bajkul_college@rediffmail.com within 21/12/2020.

It is to be noted that the online classes of GE and DSC Papers for the students of Hons. and General Courses will not be conducted as like the 3rd and 5th Semester Online Hons. and Major classes which have been going on. But relevant study materials of all papers (subject wise) for DSC courses/ GE Papers of Hons student should be sent to the e-mail id bmmdepartments@gmail.com, mentioning the name of the teacher, Paper, Topic and Courses properly in the subject header of e-mail for smoothly uploading the materials/ documents/ articles on the respective website: www.bajkulcollegeonlinestudy.in.

In extension to the above, all the HODs/ Coordinators of the concerned departments are requested to overview the matter regarding un-sending situation of study materials for UG 3rd and 5th semesters and non-uploading status of it on the college website. Hence, please take the necessary steps to recover the fact communicating all the responsible teachers. Otherwise, inform the authority as soon as possible.

Date: 16.12.2020.

Sd/- Dr. P. K. Dandapath

Teacher-in-charge

N.B.:

- HODs / Coordinators are requested to keep a student's attendance record during online classes.
- HODs / Coordinator are requested to communicate with concerned students through Whatsapp Group or another way regarding online class/ supplying study materials and the concerned departmental teachers are requested to co-operate with HODs for those above said matters.
- Allotment of the class in the departmental routine will be distributed as 5 (five) days in a week for all categories of teachers.
- Students list with Ph. No. (See your email) for communication is provided to the concerned HODs / Coordinators for overall preparation regarding the above.

Format of the Routine

Subject/ Time	10am - 11am	11am - 12 noon	12noon - 1 pm	1pm - 2pm	2pm - 3pm	3pm-4pm
UG 1 st Sem (Hons/ Major Paper only)						
UG 2 nd Sem (Hons/ Major Paper only)						
UG 3 rd Sem (Hons/ Major Paper only)						